

**RECORD OF DECISION TAKEN UNDER SCHEME  
OF DELEGATION BY MEMBER OF SENIOR  
MANAGEMENT TEAM IN CONSULTATION WITH  
PORTFOLIO HOLDER/COMMITTEE CHAIRMAN**



<b>SMT Member:</b>	Jennifer Mullin
<b>Service Group:</b>	Neighbourhoods & Development
<b>Portfolio Holder/Chairman:</b>	Councillor Susan Jones
<b>Portfolio/Committee:</b>	Environment

**Subject:** Extension of Existing Arrangements for the Enforcement of Off Street Parking Within South Ribble

**Decision:** To extend the current framework arrangements with Lancashire County Council, (Lancashire Parking Services) for the undertaking of off street parking enforcement by two years to allow for a review of parking to take place.

**Details and Reasoning:**

**Background**  
In September 2014 the Council along with Wyre Borough Council and Lancaster City Council agreed to enter a framework agreement to provide off street parking enforcement with Lancashire Parking Services facilitated by NSL, this ran for a period of five years and is due to expire in September 2019 with the possibility of a two year extension. The current arrangements have proved to be extremely reliable and efficient. Lancashire Parking Services are currently looking at taking the enforcement element of the service back in house from NSL and with this in mind have negotiated a two year extension to the existing agreement whilst arrangements are put in place to enable this to be carried out in a seamless manner.

**Details & Proposals**  
The administration has identified its wish to carry out an evaluation of parking enforcement across the borough and with this in mind, it is proposed to extend the current arrangements with Lancashire Parking Services for a further two years until September 2021. Once completed the evaluation will be used to identify the best options for delivery of this service going forward and an appropriate procurement process can be undertaken.

**Wider Implications (including Financial, Legal, Equality and Risk):**

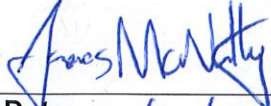
**Financial** – The current annual cost for these arrangements is budgeted at £26,200 and costs are expected to remain approximately the same for the next two years. These cost form part of the annual revenue budget. The income from this contract from Fixed penalty notices is approximately £25,000.  
**Legal** – The Council will be bound by the terms and conditions of any contractual documentation entered into with the suppliers.  
**Equality** – None

Risk -.Should the Council not extend the existing framework it would not be able to carry out enforcement activities on its car parks.


Report attached?  
Exempt from publication?  
If exempt, give reason(s):

No
No

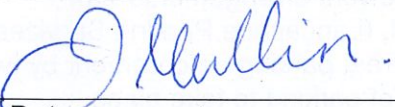
Signed:


Date: 29/7/19

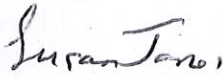
Financial Management


Date: 26/7/19

Legal Services


Date: 26/07/19

SMT Member


Date: 30/07/19

Portfolio Holder/  
Chairman

Publication Date (DST use):

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Decision template revised June 2013

**THIS DECISION WILL COME INTO FORCE AND MAY BE IMPLEMENTED FIVE WORKING DAYS AFTER ITS PUBLICATION DATE, SUBJECT TO BEING CALLED IN IN ACCORDANCE WITH THE COUNCIL'S CONSTITUTION**